

Submission of a completed proxy card request form to the Bierce Library Circulation Dept enables designated students to borrow materials on an instructor's library patron record.

Student proxy card privileges expire two (2) years from date of submission and may be renewed by submitting a new proxy card request form to the Bierce Library Circulation Dept. Instructors may elect to subtract proxy borrowers from their library patron record at any time by notifying the Bierce Library Circulation Dept (x5355).

By signing below, you accept complete responsibility for all UA Libraries materials borrowed on your library patron record and for all related charges, including: late fines, recall fines, damage fees, and lost book fees.

I have read and understand the above and I agree to the terms and conditions therein.

Instructor's printed name _____

Instructor's signature _____

Department: _____ Date: _____

Phone: _____ E-mail: _____

Student printed name(s):

Student ID number(s):

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